

Accountancy Client Manager

From £30,000 DOE

Ridgefield Consulting is a fast-growing independent family-run firm of Chartered Accountants and Business Advisors. The company is looking for a strong individual who is happy to get involved quickly and be part of the team.

Main responsibilities –

- Managing a key portfolio of clients: leading client meetings, advising clients, rapid responses to client queries
- Nurturing and development of relationships with new and existing clients
- Opportunity to attend events / enhance your business development
- Preparation / reviewing - statutory accounts, management accounts, corporation tax, VAT and personal tax
- Dealing with all company secretarial for clients

Desirable skills and qualifications –

- ACA/ACCA - 1 year post-qualified, newly qualified / finalist will be considered
- Accounting experience in practice rather than in industry is preferable
- Sound judgement and initiative to find solutions and make decisions under pressure
- Ability to self-manage and self-motivate
- Work well with others and be able to offer team support
- Can perform well under pressure without dropping the ball

Benefits –

- Flexible working can be negotiated
- Company pension scheme
- Free parking and easily accessible office location
- 25 days annual leave allowance, excluding bank holidays

A bit more about the company –

Ridgefield Consulting is a small company able to offer a very unique opportunity for the right candidate to take ownership and create a role that fits them. You'll be working in an environment where you're trusted to do the best you can, and credit is always given where credit is due. The company is particularly well suited to confident individuals who are happy to get stuck in, make their mark and get on with it!

Applicants are asked to please submit their CV along with cover letter to info@ridgefieldconsulting.co.uk